



COVID-19 Risk Assessment – yelabus Association

This risk assessment has been prepared for yelabus to consider the specific hazards and risks relating to COVID-19 and our operations. It should be read in conjunction with yelabus’s overall risk assessment document.

This risk assessment is in addition to the general guidance and requirements regarding safe physical distancing that will apply where ever practical to do so. A copy of the UK Government’s guidance can be found online. This risk assessment will be reviewed every three months as well as following any changes to the UK Government guidance.

| Activity | What are the hazards? | Who might be harmed and how? | What are we already doing to manage risk? | What else can we do to reduce risk? | Responsible person | Action by when? | Date completed |
|----------------------------|--|--|---|---|---------------------------|------------------|----------------|
| Passenger transport | Unable to maintain the 1m physical distance between passengers / passenger & driver due to vehicle size / capacity | <p>Driver – high level of exposure if an asymptomatic passenger is carried, risk of infection.</p> <p>Passengers – passengers from different households travelling in a confined space, risk of infection.</p> | <p>Follow PPE guidance detailed in drivers instructions.</p> <p>Maximum 8 (Merc) / 6 (VW) passengers per vehicle at any one time (minibus), following loading/unloading procedure in Driver guidance.</p> <p>Passengers asked to wear face covering whilst travelling</p> <p>Driver’s given guidance on maximizing distance between themselves and passengers</p> | <p>Organise operation with extra vehicles</p> <p>Implemented a minibus seating plan (VW) / deseat Merc to seats to be used and issue guidance to all drivers.</p> | Operations Manager | July 2020 | |

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| Passenger transport | Contact transmission of the virus by touching contaminated surfaces. | Drivers and passengers at risk of picking up the infection from a contaminated surface. | <p>New cleaning procedures issued in driver guidance to be followed.</p> <p>New check sheets updated to reflect the cleaning requirements</p> <p>Drivers to wash hands at the start and end of each run, and use hand sanitiser regularly throughout the run.</p> <p>Use antiviral fog at end of duty.</p> <p>All passengers asked to use hand sanitiser before boarding the vehicle.</p> <p>All drivers issued with guidance notes to minimize contact and maximise distances with driver leaving vehicle when passengers either joining or leaving vehicle.</p> <p>Vehicle usage logs updated to ensure driver record preventative actions.</p> | | Operations Manager | Jan 2021 | |

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| <p>Passenger transport</p> | <p>Supporting passengers with mobility support needs</p> | <p>Passengers with additional mobility support needs could be ‘left behind’ and become increasingly marginalised if they are unable to access transport.</p> <p>Vulnerable passengers could become infected due to close contact with an asymptomatic carrier, e.g. as driver secures their wheelchair.</p> <p>Driver could become infected due to close contact with an infected passenger.</p> | <p>Drivers with symptoms are not to come into work and follow UK Government testing/isolation guidelines.</p> <p>Passengers with symptoms are not permitted to travel and will be advised to follow UK Government testing/ isolation guidelines.</p> <p>Passengers and driver temperatures tested before journey commences</p> <p>Drivers to wear PPE as per guidance. Passengers asked to wear face covering if possible.</p> <p>New cleaning procedures to be followed (as per guidance) before and after each run.</p> <p>Drivers to wash hands at the start and end of each run, and use hand sanitiser regularly throughout the run.</p> | <p>HCC and yelabus guidance letters to be issued before taking passenger bookings</p> | <p>Operations Manager</p> | <p>July 2020</p> | |

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| Vehicle maintenance | Risk of contact / droplet infection when taking vehicles for maintenance checks / MOTs. | <p>Operations Manager / other drivers could become infected through contact with garage staff.</p> <p>Garage staff could become infected through contact with yelabus team members or the vehicle.</p> | <p>New cleaning procedures to be followed (as per driver guidelines).</p> <p>yelabus team to follow any specific guidance provided by the garage, not covered by this risk assessment or guidance.</p> <p>Maintain 2m distance from garage staff wherever possible.</p> <p>Driver to wear disposable PPE to return the vehicle to the depot, follow the disposal guidelines as per driver guidance.</p> <p>Vehicle to have full clean down on return to the depot including antiviral fog.</p> | | Operations Manager | Jan 2021 | |

Risk Assessment Completed by

K R Whitbread on 10.2.21

[Signature]

Review of Risk Assessment due by

[Date]